

## CLASS FEES AND ADDITIONAL PURCHASES

Class fees and other payments can be made **ONLINE** through InTouch via Infinite Campus.

To make a payment for your student, please follow online payment directions (below) explicitly to ensure your child's fees are paid correctly. All fees and purchases must be PAID IN FULL, no partial payments will be accepted. If you have just registered your student(s) for the first time in Gilbert Public Schools, you will need to pay by check or money until your online parent portal access becomes available.

**Credit/Debit Card Payments:** Credit/Debit card purchases can be made through the Infinite Campus Parent Portal under the InTouch Payments tab. InTouch is the point of sale system for Gilbert Public Schools. The goal is to provide our parents with a more user-friendly experience by changing to InTouch for your online purchases. You will find that you may now pay for multiple students within your family all in the same transaction. This will make the fee payment process more convenient for you as a parent by saving you both time and money.

### HOW TO ACCESS InTouch Payment System (For Parents)

You must have an Infinite Campus account to access InTouch. If you do not have a Parent Portal Account, please create one. Parents will NOT be able to access through their student's account. Please refer to the Infinite Campus Portal Information page included in this packet to set up your account.

-If you do not have a Campus Parent account formally Parent Portal, please create one.

-Log in to the Infinite Campus Portal.

-Once logged in to Campus Parent, go to Make a Payment in InTouch.



-You will automatically be taken to InTouch and be able to pay your student fees.